

Thursday, 3rd March 2022

Dear Parent/Carers,

Nomination for Parent Governor

The school currently has one vacancy for a parent governor to serve on the school's governing body. We would like to invite parents and carers of pupils to nominate themselves to become part of our governing body.

Parent governors are elected by other parents and are vital to our board. They are representatives of the parent body, but do not represent parents specifically - they share equally with other governors the duty of carrying out the governing body's wide range of responsibilities, and act in the best interests of the school's students at all times.

Governors do not run the school day to day or get involved in operational management of the school. Their role is:

- To ensure there is a sound strategic direction set for the future of the school
- To monitor the implementation of agreed strategies and procedures within the school
- To ensure the Headteacher performs his responsibilities for the educational performance of the school so that the school achieves the required outcomes for its pupils
- To ensure the sound, proper and effective use of the school's financial resources

To be a school governor you must be committed to continuously improving the school for current and future students, but you do not have to be an expert or have any experience in education - we value the experience and skills that all governors bring to the role. However, you will be expected to demonstrate skills and experience that will enhance governance at the school and must be committed to undertake training, engage in the life of the school and its strategic development, over and above merely attending meetings. You will work as part of a team, taking collective responsibility.



We are looking for an individual who has some availability during the day to support monitoring activities. We particularly welcome applications from individuals listed within the protected characteristics group.

If you join our governing body, you will serve for a four-year term and you can continue to the end of the four years even if your child leaves the school. Being a governor does take up time. There are currently six full governing body meetings each year and some governors also serve on a committee.



Governing body meetings take place in the early evenings. Over and above attending meetings, you will need to set aside time to prepare for meetings, for visiting the school and writing up reports and to undertake training and development.



If you would like to put yourself forward as a candidate, please email i.mcarthur@phs.jtmat.co.uk to express your interest and request a parent governor election nomination form which must be completed.

All election nomination forms must be returned to the school office by **noon on Friday 25th March 2022**.

If there is more than one nomination, an election will take place by secret ballot. If that is necessary, I will write to all parents again with details.

Kind Regards



Ian McArthur
Headteacher